



REGIONAL TRANSPORTATION COMMISSION

Metropolitan Planning • Public Transportation & Operations • Engineering & Construction

Metropolitan Planning Organization of Washoe County, Nevada

Excerpt from the May 20, 2019 RTC Board Meeting Minutes:

- 6.3 Acknowledge receipt of a presentation on the Regional Road Impact Fee Program and authorize staff to present the 6th Edition of the Regional Road Impact Fee (RRIF) General Administrative Manual (GAM) and Capital Improvements Plan (CIP) to the Planning Commission and Elected Board of each participating local government for adoption (*For Possible Action*)

Ms. Julie Masterpool, RTC Engineering Manager, addressed the Board to provide a detailed presentation on the RRIF 6th Edition updates to the General Administrative Manual and Capital Improvements Plan. She first explained that these particular fees were developed as a funding tool to collect the cost of building additional capacity needed because of new development. This program focuses on the regional road network only.

As is required, there are defined service areas which show a reasonable connection between the need for the improvements and that the fee payer will benefit from the fee. Additionally, a Capital Improvement Plan of no more than 10-years is required and fees are based on the cost of facilities necessary to meet the growing population. The calculation of fees is based on a proportionate fair share formula.

Ms. Masterpool continued with her presentation, showing components of the program, the two designated service areas in our region and the manner in which the impact to a new development is assessed which is measured by Vehicle Miles Traveled. Additionally, Ms. Masterpool explained the tools and reports utilized to predict growth in the region, comparisons between the 5th and 6th Editions of the RRIF CIP and next steps for adoption by September or October 2019. Upon conclusion, she offered to answer any questions. (*A full copy of this presentation may be obtained by contacting Denise Thompson - dthompson@rtcwashoe.com*)

Commissioner Hartung asked why the average weekday vehicle trips per dwelling of a single unit is shown as 8.5 weekday trips when the national model shows 10 weekday trips.

Ms. Masterpool responded that when local data is available, it is preferred for use and if the national model of 10 trips were to be used it would increase the fees. She reminded the Commissioner that these fees are also based solely on regional road trips.

Mayor Smith asked if the new fees will be applied to existing projects or for new, upcoming projects.

Ms. Masterpool replied that the fees are paid at either the issuance of the building permit or the certificate of occupancy.

Chairman Lucey asked if the upcoming census data will impact the calculations for the fees.

Ms. Masterpool said that yes, it will be reflected in the next update edition of the manual as the most recent data available is always used.

On motion of Mayor Smith, seconded by Commissioner Delgado, which motion carried unanimously, Chairman Lucey ordered that the presentation be acknowledged and staff is authorized to present the 6th Edition of the Regional Road Impact Fee (RRIF) General Administrative Manual (GAM) and Capital Improvements Plan (CIP) to the Planning Commission and Elected Board of each participating local government for adoption.